

Mandatory Disclosures

1. Name of the Institution

- LLOYD SCHOOL OF MANAGEMENT STUDIES**
(FORMERLY: SKYLINE INSTITUTE OF MANAGEMENT & TECHNOLOGY)
PLOT NO 3, KNOWLEDGE PARK-II, GREATER NOIDA, U.P. 201308
PH: (0120) 2328201, 2328273, EMAIL : REGISTRAR@LLOYDCOLLEGE.IN

2. Name and address of the Trust/ Society/ Company and the Trustees

- SATILILA CHARITABLE SOCIETY**
B 12, GREATER KAILASH ENCLAVE 1, NEW DELHI 110048
PH: (0120) 2328201, 2328273, EMAIL : SATILILASKYLINE@GMAIL.COM

3. Name and Address of the Vice Chancellor/ Principal/Director

- DR. VANDANA PAREEK**
PLOT NO 3, KNOWLEDGE PARK-II, GREATER NOIDA, U.P. 201308
PH : (0120) 2328201, 2328273, EMAIL : registrar@lloydcollege.in

4. Name of the affiliating University

DR APJ ABDUL KALAM TECHNICAL UNIVERSITY
(Formerly: UTTAR PRADESH TECHNICAL UNIVERSITY)
SECTOR 11, JANKIPURAM VISTAAR,
LUCKNOW, UTTAR PRADESH

5. Governance :

- Members of the Board and their brief background

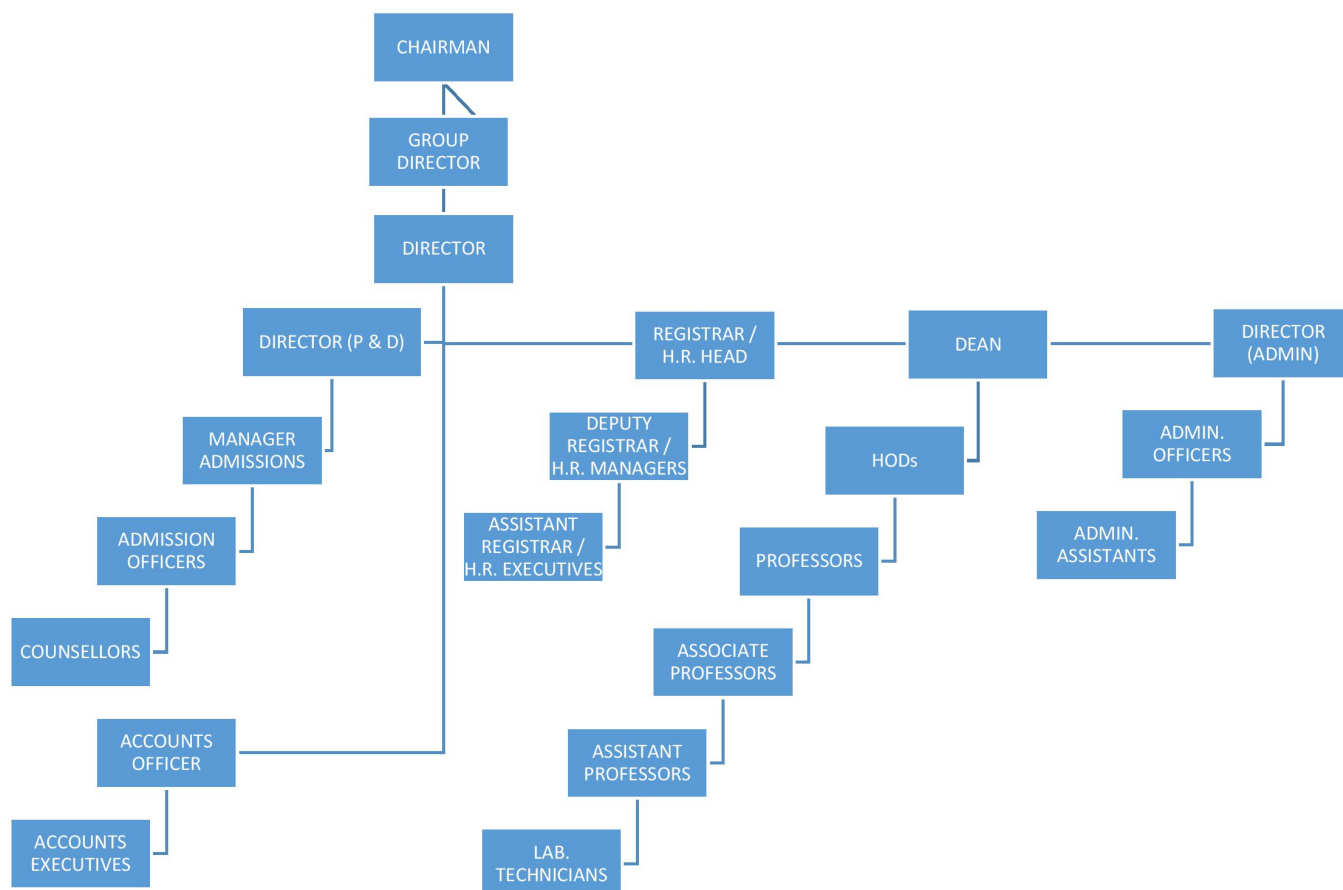
S.No	Name of Member	Designation
1	Mr.SHEWAKLILARAMVASWANI	President
2	Mr.ANILKUMARVASWANI	Secretary
3	Mr.MANOHARKUMARTHAIIRANI	Secretary
4	Mrs.RENUKAMOHANDASIESWANI	Member
5	Mrs.POOJATEKWANI	Member
6	Mrs.KOMALVASWANI	Member
7	Mrs.BHARTITHAIRANI	Member
8	Mr.SANDEEPSHARMA	Member
9	Mr.RAJMOHANLALMANAGARWAL	Member
10	Mr.NIRMALVASWANI	Member
11	Mr.M.S.UBRIANI	Member
12	Mr.JAIRAMDASNATHIRMALHARJANI	Member

- Members of Academic Advisory Body:

1	Prof. Avadh Ram	Vice Chancellor (Former) Mahatma Gandhi Kashi Vidyapith, Varanasi, University Of Western Ontario Canada And BHU
2	Prof. Kripa Shanker	Vice Chancellor (Former) Gautam Buddh Technical University Lucknow, Cornell USA And IIT Kanpur
3	Mr. Ajay Arora	Associate Vice-President (Strategic Planning & Projects), Hero Motorcorp:

4	Mr. Anand Sagar	<i>L&D Professional, Mylan Laboratories Ltd.: IIM Calcutta</i>
5	Mr. Gaurav Arora	<i>Vice-President, Kotak Mahindra Bank: Chartered Accountant</i>
6	Mr. Gaurav Sinha	<i>COO, Externship: IIM Lucknow</i>
7	Mr. Hemant Shrivastava	<i>Founder, SOCIOCHARGE: IIT Kharagpur, Purdue University</i>
8	Mr. Jeet Sharma	<i>Co-Founder & Strategist, OBSERVE NOW: IIT Delhi</i>
9	Mr. Kapil Bardeja	<i>Co-Founder & CEO, Vehant Technologies: IIT Delhi</i>
10	Mr. Khushroo B Panthaky	<i>Director, Grant Thornton: Chartered Accountant</i>
11	Mr. Kunal Bose	<i>President, Particle Technologies: IIT Kharagpur, University Of Southampton, Columbia University</i>
12	Mr. Naveen Luthra	<i>Director (Business Growth & Global Strategy), Raptor Supplies: IIM Ahmedabad</i>
13	Mr. Pawan Tayla	<i>CFO, Publicis Sapient India: Chartered Accountant</i>
14	Mr. Rajit Sikka	<i>Head Academic Relations, TCS: Academic Mentor</i>
15	Mr. Rajiv Gulati	<i>Ex-President, Ranbaxy Laboratories Ltd., Managing Partner, Gladwin International: IIM Ahmedabad</i>
16	Ms. Sabina Vaisoha	<i>Consultant TV 18</i>
17	Mr. Sandeep Pandey	<i>Global Head Of Analytics, Wavemaker: IIM Calcutta</i>
18	Mr. Utpal Ghosh	<i>Former CEO and President at University of Petroleum & Energy Studies and also Former Chancellor, University of Tech and Management</i>
19	Dr. Vijay Sharma	<i>Head Cargo GMR Group: BITS Pilani, FMS Delhi</i>
20	Mr .Anuj Batta	<i>Founder Of Quanolytics, A Data Science Consulting Company Which Has Presence In Europe</i>

- Frequently of the Board Meeting and Academic Advisory Body: **EVERY SIX MONTHS**
- Organizational chart and processes



- Nature and Extent of involvement of Faculty and students in academic affairs/improvements

The Institute has a constituted Board of Governors including the members of management committee, eminent educationists, industrialists, bureaucrats and Faculty members of college. The Director of the college is the Member Secretary of the board. The board meets once in 6 months and reviews the progress on all fronts. All policy matters relating to additional courses, investment in additional infrastructure and other major resources, major systemic / organizational changes, perspective plan etc. are discussed and decided by the Board of Governors. The board also reviews and passes the annual budget. The Governing Council of the college is composed of the Chairman, Secretary, Treasurer, one/two other members of the management committee and the Group Director.

- Mechanism/ Norms and Procedure for democratic/ good Governance

The Institute promotes a culture of participative management. The management of the college rests with its Governing Body, whose member, is appointed in accordance with the guidelines of AKTU / AICTE. The Director is the academic and administrative head of the Institution and also the member secretary of the governing body. The Heads of Departments are responsible for the day-to-day administration of the departments and report directly to the Director. Additionally, every department has distributed various duties among faculty members which play an important role in various institutional functions. These duties have been discussed in departmental meetings conducted and the minutes of these meetings are recorded.

- Establishment of Anti Ragging Committee

Anti-Ragging Committee

Members	Position	Status	Frequency of Meetings
Dr Vandana Pareek	Director	Chairperson	As required
Shri. Mahendra Vikram Singh	Advocate Supreme Court	Representative of Civil Administration	
Shri. Amardeep Yadav		Representative of Police Administration	
Mr. Manish Tiwari	IT Head	Member, Local Media	
Ms. Vaishali Jioshi	Founder, Sunshine Society	Representative from an NGO	
Mr. Faisal Nomen	Asst Professor	Faculty Member	
Ms. Rashmi Jha	Asst Professor		
Mr. Anuj Kumar Yadav	Asst Professor		
	Student	Representative of Parents	
Mr. Aditya Singh Bhagel	Student	Member, Student	
Ms. Deeksha Porwal	Student	Member, Student	
Mr. Shivam Jindal	Student	Member, Student	
Ms. Anjali Goswami	Student	Member, Student	
Mr. Somesh Kamboj	Registrar	Non-Teaching Member	

Functions & Responsibilities

On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is

made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within 24 hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely:

- Abetment to ragging
 - Criminal conspiracy to rag o Unlawful assembly and rioting while ragging
 - Public nuisance created during ragging
 - Violation of decency and morals through ragging
 - Injury to body, causing hurt or grievous hurt
 - Wrongful restraint
 - Wrongful confinement
 - Assault as well as sexual offences or unnatural offences
 - Offences against property
 - Physical or psychological humiliation
 - Other offences following from the definition of “Ragging”.
- Student Feedback on Institutional Governance/ Faculty performance : **AVAILABLE**
 - Establishment of Online Grievance Redressal Mechanism : **AVAILABLE**
 - Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University : **AVAILABLE**

Grievance Redressal Cell

The Grievances Redressal Cell (GRC) is responsible to settle any type of grievances raised by the students, teachers and non-teaching staff of the institute. The committee is also authorized to initiate *suo moto* proceedings. It sometimes functions in tandem with the Discipline Committee and the Internal Complaints Cell, depending on the nature of the complaint, and membership of these three might overlap.

Members	Position	Status	Frequency of Meetings	Attendance
Dr. Vandana Pareek	Director,	Chairperson	As and when Required	Full quorum required
Mr. Faisal Noman	Faculty	Member Secretary		
Mr. Somesh Kamboj	Faculty	Member		
Ms. Rashmi Jha	Faculty			
Mr Anuj Kumar Yadav	Faculty			
Dr. J.M. Giri	Director LCE	External Member		

Scope

- The Grievance Redressal Committee shall consider only individual grievances of specific nature of staff and students of the Institute raised individually by the concerned aggrieved employee/ student of the Institute.
- The Grievance Redressal Committee shall not consider any grievance of general applicability or of collective nature of raised collectively by more than one employee/ student.
- After receiving any application the Committee will decide on the merit of case regarding scope of further discussion.

Procedure, Periodicity and Attendance at Meetings

- The Grievance Committee will meet as and when required. However, if necessary, it may meet more frequently at the instance of the Chairperson or at the request of the other members to discuss the various issues received.
- At least three members of the Grievance Committee shall be present in a meeting.
- If a member of the Grievance Committee is connected with the grievance of the aggrieved individual, the concerned member of the Grievance Committee shall not participate in the deliberations regarding that individual's case.

- If the aggrieved person happens to be a member of the Grievance Committee, then he/she shall not participate in the deliberations as a member of the Committee when his/her representation is being considered.
- The Grievance Redressal Committee shall consider all grievances submitted in writing by an individual member of the Institute regarding employment/ association, working conditions and any other alleged injustice done to an employee/ student while discharging his/her duties at the Institute.

Procedure of Submitting Grievance

- The aggrieved member shall submit his/her petition to the Chairperson, Grievance Redressal Committee in a sealed envelope marked "confidential", along with supporting documents.
- The same can be submitted online through the Grievance Redressal link given on the Institute's website.

Mechanism of Redressal

- The Grievance Redressal Committee shall study the petition/ application and after looking into the relevant documents discuss with persons/ departments concerned.
- The Grievance Redressal Committee may mediate between the complainant and defendant against whom the complaint has been made, if required, and the aggrieved person may take back the complaint.
- The Committee shall submit its recommendations and report to the Director as expeditiously as possible, but in no case is to take more than three months of the date of petition/application.
- In case of any difficulties, the Grievance Committee shall have discussion with the Director before a decision is taken.
- The Director, as far as possible, shall be guided by the advice of the Grievance Redressal Committee unless the recommendations of Committee violate basic rules and norms of the Institute.
- After the recommendations are submitted to the Director, the final settlement of any grievance shall be made within a reasonable period (normally not exceeding two weeks).
- The decision of the Director shall be final and binding to all involved. Any dead-lock shall be resolved by the Director.
- In case of false and frivolous complaint (if proved), the Grievance Redressal Committee will recommend Competent Authority to take appropriate action against the complainant..

- Establishment of Internal Complaint Committee (ICC)

Internal Complaint Committee (ICC)

Members	Position	Status	Frequency of Meetings
Dr. Vandana Pareek	Director	Chairperson	As and when Required
Ms. Rashmi Jha	Faculty	Member (Woman)	
Mr. Anuj Kumar Yadav	Faculty	Member	
Mr. Mohit	Asst. Registrar	Non-Teaching Member	
Mr. Rajneesh Tyagi	Accountant	Non-Teaching Member	
Ms. Deeksha Porwal	Student	Student Member (Girl)	
Mr. Shivam Jindal	Student	Student Member	
Ms. Anjali Goswami	Student	Student Member (Girl)	
Ms. Vaishali Jioshi	Founder, Sunshine Society	Member from an NGO	

Introduction

In pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and Gender Sensitization, the Internal Complaints Committee (ICC) of LSMS is constituted:

- To deal with the complaints relating to Gender Sensitization, and Sexual harassment at work place.
- To spread awareness about gender-related issues and functioning of the ICC

- The institute has a zero tolerance policy towards sexual harassment and is proactively committed to provide a safe conducive work and academic environment to students & employees. We at ICC are extremely alert to matters pertaining to any kind of harassment & gender sensitivity. Any female aggrieved in this matter may fearlessly approach the Presiding Officer of the ICC against sexual harassment.

Standard Operation Procedure

- A complaint received in ICC is processed if it is a matter of sexual harassment of women at work place and Gender Sensitization.
- The members of the Internal Complaints Committee are the members of the Enquiry Committee and the whole process of enquiry is to be completed within the stipulated time of 90 days.
- After the complaint is received it is mandatory to take action within 7 days of receipt of the complaint.
- The Complainant is requested by the Enquiry Committee to appear before the Committee in a given date to present her case.
- A letter is sent to the respondent with the remark to provide the clarification within 10 days of the receipt of the intimation sent by the Enquiry Committee.
- After receipt of the response of the Respondent in ICC, the Respondent is requested by the Enquiry Committee to appear before the Committee in a given date to defend his case.
- If the Enquiry Committee is of the opinion that the matter is sensitive then immediate interim relief under Chapter V, Clause 12 (1) (a) of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 is provided to the Complainant.
- The interim relief to the Complainant is also given in the shape of leave/ transfer of the Complainant to any other department for the time being until the case is resolved.
- The Enquiry Committee also request the Complainant through a letter to provide the list of names of witness/es, documents if any, to the Enquiry Committee within 3 days' time.
- The concerned department is also requested to provide CCTV Camera footage of the incident if any through the Proctor LSMS to the Enquiry Committee of ICC.
- The Enquiry Committee also request the Respondent through a letter to provide the list of names of witness/es, documents if any, to the Enquiry Committee within 3 days' time.
- The witness/es are requested by the Enquiry Committee to appear before the Committee in a given date to present the case.
- The Enquiry Committee after hearing the witness/es again request the Complainant as well as the respondent to appear before the Committee in different dates for further clarification in the case.
- After going through all the documents and witness the Enquiry Committee submits the report and recommends the same to the higher institutional authority.
- The Complainant as well as the Respondent is also intimated through a letter regarding the submission of report to the higher institutional authority.

All the files and reports are kept confidential in the office of the Internal Complaints Committee and the keys of Amirah are in custody of the Presiding Officer, ICC. After the closure of the case the original file is confidentially submitted to the Director, LSMS and a copy of the same is kept confidential in the ICC for office record.

- Establishment of Committee for SC/ST

Committee for SC/ ST

Members	Position	Status	Frequency of Meetings
Dr Vandana pareek	Director	Chairperson	As and when Required
Mr. Faisal Noman	Faculty	Member	
Ms. Rashmi Jha	Faculty	Member (Woman)	
Mr. Jeet Singh	Library	Member (SC/ST)	
Mr. Manoj Kumar	Non Teaching	Member (SC/ST)	

Introduction

The SC/ST Committee ensures the effective implementation of the policies and programs of the Government of India, UGC and State Governments with regard to backward castes, classes and physically challenged. It also suggests measures for achieving the objectives laid down by the various government agencies.

Objective

This Committee shall be functioning for the following objectives of this Act -

- To implement, monitor and evaluate continuously the Reservation Policy in the Institute (if any applicable).
- To take necessary steps of measuring for ensuring effective implementation of the policy & programmes/schemes of the State and Central Govt. for SC-ST, if any.
- To ensure the Prevention of Atrocities (as defined within the meaning of this Act) on the SC, ST Staff, Faculty and Students.
- To ensure the equal opportunity in matters of employment/promotions subject to fulfilling Qualification, Eligibility criteria and Merits.
- To hear and resolve the issues/complaints if any; of such nature of Atrocity reported/complained.
- To conduct the inquiries on the reported & complained issues and to aid and advice the Director & the Management of the Institute in this regard for the justice and smooth functioning of the Institute.
- There is an Advisory Committees & Special Cell at the institute Level for Aid & Advice and to hear appeals if any; in this regard.

Functions of the SC/ST Committee

The SC/ST Committee/Antidiscrimination Cell Committee will address the following issues/complaints of aggrieved SC/ST students/staff:

- Effective updating and implementation of the policy & programs /schemes of the State and Central Govt. for SC-ST
- Complaints of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes
- Irregularity in the admission process adopted by the Institute.
- Publishing any false or misleading information not based on facts in the Prospectus.
- Withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution.
- Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution.
- Breach of the policy for reservation in admission as may be applicable.
- Non-payment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by the AICTE, or by any other authority.
- On provision of student amenities as may have been promised or required to be provided by the institution.
- Denial of quality education as promised at the time of admission or required to be provided.
- Non-transparent or unfair evaluation practices.

Harassment and victimization of students/staff, including sexual harassment.

- Internal Quality Assurance Cell

The internal quality assurance mechanism of the institution may be called "Internal Quality Assurance Cell (IQAC)". The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the Institute.

Internal Quality Assurance Cell of LSMS has been constituted and installed.

Members	Position	Status	Frequency of Meetings
Dr Vandana Pareek	Director	Chairperson	As required
Mr Faisal Noman	Faculty	Member	
Ms. Rashmi Jha	Faculty	Member	
Mr. Anuj Yadav	Faculty	Member	
Mohd Azher Siddiqui	Faculty	Member	
Mr. Nirmal vaswani	Faculty	Member	
Ms. Divya Dixit	Placement Head	Member	
Dr. Vandana Arora Sethi	Group Director, Lloyd Group of Institutions	Management	
Mr. Somesh Kamboj	Registrar	Members Administration	
Mr. Ratish Malik	Accounts Head	Members Administration	

Ms. Snigdha Choudhary	HR Manager	Members Administration	
Mr. Aditya Singh Bhagel	Student Member	Nominee from local society, Students and Alumni	
Ms. Deeksha Porwal	Student Members	Nominee from local society, Students and Alumni	
Mr. Gaurav Arora	Kotak Mahindra Bank	Industry Nominee	

Objective

Its aim is to introduce a consistent plan of action that would lead the organization towards progress. It involves preparing strategies for

- Efficient & timely work processes
- Academic research & programs
- Affordable & innovative approaches
- Use of ICT for modernization of education
- Best assessment process for maintaining quality
- Ensuring the best infrastructure to achieve goals

Functions of IQAC

The various functions that are expected from the IQAC cell.

- Setting quality benchmarks with consistent work
- Creating parameters to reach academic as well as non-academic learning goals
- Creating a student-centric teaching-learning environment
- Enabling faculty to efficiently use technical tools for innovation in education
- Considering the feedback of students, faculty & parents for the best practices
- Organizing various workshops & seminars for the quality education environment
- Documenting all the activities in chronological order & keeping a tab on improvements
- Preparing 100% accurate MIS reports for NAAC

Preparing & submitting one of the most important - Annual Quality Assurance Report (AQAR)

6. Programmes

- Name of Programmes approved by AICTE:
 - **MBA (120 INTAKE)**
- Name of Programmes Accredited by NBA : **Not Applicable**
- Status of Accreditation of the Courses : **Under Process**
- Total number of Courses : **ONE**
- No. of Courses for which applied for Accreditation: **NOT APPLICABLE**
- Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for . . .Courses (specify the number of courses)
- For each Programme the following details are to be given(Preferably in Tabular form):

Name	No. of Seats	Duration	Cut off marks/rank of admission during the last three years	Fees (As approved by the State Govt	Placement Facilities	Campus placement in last three years with minimum salary ,maximum salary and average salary
MBA	120	2 Years	As per AICTE /	94,742/-	Available	

			AKTU norms			
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- Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign

Collaboration, give the following details: **NOT APPLICABLE**

- Details of the Foreign University
- Name of the University
- Address
- Website
- Accreditation status of the University in its Home Country
- Ranking of the University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration
 - For each Programme Collaborated provide the following:
- Programme Focus
 - Number of seats
 - Admission Procedure
 - Fee (as approved by the state government)
 - Placement Facility
 - Placement Records for last three years with minimum salary, maximum salary and average salary
 - Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/ Foreign University has applied to AICTE for approval

7. Faculty :

- Course/Branch wise list Faculty members: **AS PER ANNEXURE 1**
- Permanent Faculty : **11**
- Adjunct Faculty : **0**
- Permanent Faculty: Student Ratio : **1 : 20**
- Number of Faculty employed and left during the last three years : **EMPLOYED : 4, LEFT : 2**

8. Profile of Vice Chancellor/ Director/ Principal/Faculty : **AS PER ANNEXURE 1**

- For each Faculty give a page covering with Passport size photograph

- Name :
- Date of Birth :
- Unique ID :
- Education Qualifications
- Work Experience
- Teaching
- Research
 - Industry
 - others
 - Area of Specialization
- Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate DiplomaLevel
- Research guidance(Number of Students)
- No. of papers published in National/ International Journals/ Conferences
- Master (Completed/Ongoing)
- Ph.D. (Completed/Ongoing)
- Projects Carried out
- Patents (Filed & Granted)
- Technology Transfer
- Research Publications (No.of papers published in National/International Journals/Conferences)
- No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)

9. Fee

- Details of Fee, as approved by State Fee Committee, for the Institution

MBA: 94,742/-

(AS PER FEE FIXATION COMMITTEE U.P. ORDER NUMBER 180 DATED 09/06/2017 AND Government order no- 71096/ 16-1099 /1124/ 2019 dated 15-06-2021)

- Time schedule for payment of Fee for the entire Programme: **HALF YEARLY (IN TWO INSTALLMENTS)**
- No. of Fee waivers granted with amount and name of students: **AS PER AKTU COUNSELLING**
- Number of scholarship offered by the Institution, duration and amount: **AS PER SAMAJ KALYAN VIBHAG / STATE GOVT. DIRECTIONS**
- Criteria for Fee waivers/scholarship: **AS PER RULES & REGULATIONS OF STATE GOVT. / AKTU**
- Estimated cost of Boarding and Lodging in Hostels: **RS. 80,000/- PER ANNUM (APPROX)**
- Any other fee please specify : **AKTU EXAMINATION FEES (AS APPLICABLE)**

10. Admission

- Number of seats sanctioned with the year of approval

Name	No. of Seats	YEAR OF FIRST APPROVAL
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MBA	120	2010

- Number of Students admitted under various categories each year in the last three years

Name	2021-22	2020-21	2019-20
MBA	58	22	19

- Number of applications received during last two years for admission under Management Quota / Lapsed Seats and number admitted

Name	2021-22	2020-21
APPLICATIONS RECEIVED FOR ADMISSION UNDER MGT QUOTA	72	34
STUDENTS ADMITTED UNDER	58	22

11. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website):

Uttar Pradesh Common Entrance Test Counselling & Admission

Dr. A P J Abdul Kalam Technical University Uttar Pradesh, Lucknow

<https://admissions.nic.in/UPCET/UPCETAdmin/Root/LoginPage.aspx>

- Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test etc.)

AS PER UPCET / AKTU / AICTE NORMS

- Calendar for admission against Management/vacant seats: **AS PER UPCET / AKTU / AICTE NORMS**
- Last date of request for applications : **AS PER UPCET / AKTU / AICTE NORMS**
- Last date of submission of applications **AS PER UPCET / AKTU / AICTE NORMS**
 - Dates for announcing final results **AS PER UPCET / AKTU / AICTE NORMS**
 - Release of admission list (main list and waiting list shall be announced on the same day)

AS PER UPCET / AKTU / AICTE NORMS

- Date for acceptance by the candidate (time given shall in no case be less than 15days) **AS PER UPCET / AKTU / AICTE NORMS**
 - Last date for closing of admission: **AS PER UPCET / AKTU / AICTE NORMS**
 - Starting of the Academic session : **AS PER UPCET / AKTU / AICTE NORMS**
- The waiting list shall be activated only on the expiry of date of main list
- The policy of refund of the Fee, in case of withdrawal, shall be clearly notified : **AS PER AICTE / AKTU / AICTE NORMS**

In case of cancellation of admission, fee will be refunded as per the AICTE notification and G.O. passed by the U.P. Government.

a. Request received before start of session : Entire fee after deduction of Rs.1000/-

b. Request received after start of session and seat not being filled by the College till the last date of admissions: Caution money only

In case of withdrawal from hostel, only security and mess charges (for unutilized months) are refundable on a pro rata basis.

12. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc. : **AS PER UPCET / AKTU / AICTE NORMS**

Management (MBA)	2 years	Passed Bachelor Degree of minimum 3 years duration. Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination
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- Mention the minimum Level of acceptance, if any : **AS PER UPCET / AKTU / AICTE NORMS**
- Mention the cut-off Levels of percentage and percent ile score of the candidates in the admission test for the last three years : **AS PER UPCET / AKTU / AICTE NORMS**

- Display marks scored in Test etc. and in aggregate for all candidates who were admitted : **AS PER UPCET / AKTU / AICTE NORMS**

13. List of Applicants : : **AS PER UPCET / AKTU / AICTE NORMS**

- List of candidate whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats (merit wise)

14. Results of Admission Under Management seats/Vacant seats : : **AS PER UPCET / AKTU / AICTE NORMS**

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over) : **The admission committee comprising Group Director, Admission Director, HOD First Year of Institute make admission under Management Quota seats according to AICTE / AKTU norms.**

- Score of the individual candidate admitted arranged in order or merit
- List of candidate who have been offered admission
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate
- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each **4 Number of 66 to 70 Sq. Mtr each**
- Number of Tutorial rooms and size of each **1 Number of 33 to 35 Sq. Mtr each**
- Number of Laboratories and size of each **1 Number of 66 to 70 Sq. Mtr each**

- Number of Drawing Halls with capacity of each **_NOT APPLICABLE**
- Number of Computer Centres with capacity of each **1 Number with 150 Sq. Mtr**
- Central Examination Facility, Number of rooms and capacity of each **4 Number with 30 Capacity**
- Online examination facility (Number of Nodes, Internet bandwidth, etc.) : **40 PCs WITH INTERNET BANDWIDTH OF 100 MBPS**
- Barrier Free Built Environment for disabled and elderly persons **AVAILABLE**
- Occupancy Certificate **AVAILABLE**
- Fire and Safety Certificate **AVAILABLE**
- Hostel Facilities **AVAILABLE**
- Library **AVAILABLE**
- Number of Library books/ Titles/ Journals available(Programme-wise) **1094* TITLES 11694* BOOKS (*INCLUDING eBOOKS)**

- List of online National/ International Journals subscribed : **12 JOURNALS SUBSCRIBED, ALSO DELNET AND NALANDA E CONSORTIUM MEMBERSHIP**

- E- Library facilities : **AVAILABLE**
- National Digital Library(NDL) subscription details: **SUBSCRIBED**

National Digital Library membership ID: INUPNC3VHNSSHGX: National Digital Library of India (NDLI) is a virtual source of learning sponsored and mentored by Ministry of Education, Government of India, through its National Mission on Education through Information and Communication Technology (NMEICT). NDLS provides online study material to the students of school to college level including competitive exams for job aspirants. In addition to this, NDLS is also providing support for all academic levels including researchers and life-long learners, all disciplines, all popular forms of access devices and differently-abled learners. LSMS has formed a committee for handling library related work. In the guidance of Library committee, all the faculty members and students' of Lloyd have been registered with National Digital Library of India (sponsored by Ministry of Education, Government of India). The Library Committee of LSMS is comprises with following members

Sr. No.	Name	Responsibility/Department
1.	Dr Vandana Pareek	Patron
2.	Mr. Faisal Noman	President
3.	Shiv Singh Rana	Secretary
4.	Anuj Kumar Yadav	Executive Member

For benefiting of the NDLI services, Institutions having email ID with domain name, .edu.in; .ac.in; .nic.in; .ernet.in; .res.in, .gov.in; .ernet.in; nitsri.net are open for registration. Users having domain name other than the ones listed above, may write to ndl-support@iitkgp.ac.in for creating an account at NDL. All MREI Associates and students having email id with domain name, .edu.in or .ac.in can now register for this National Asset. Certain key features of the National Digital Library include, Educational materials available for users ranging from primary to post-graduate levels, More than 40 types of learning resources available, More than 13, 00,000 items have been authored by 1 lac authors in over 70 languages, Repository integrates content from different India Institutional Repositories and hosts contents from multiple subject domains like Technology, Science, Humanities, Agriculture and others. Select key resources in the National Digital Library are:-

- NCERT: Hindi and English books of different subjects for the students from primary to class XII
- INFLIBNET: More than 38000 thesis and synopsis reports authored by Indian Researchers from across India
- NPTEL : MHRD Sponsored project that hosts 10,000+ video lectures in Engineering domain
- DLI : More than 5 lac global classic books
- LibriVox: More than 2,00,000 audio books

Visit the National Digital Library portal <https://ndl.iitkgp.ac.in> to register for this brilliant resource and be a part of this great initiative

- Laboratory and Workshop : **AVAILABLE**
- List of Major Equipment/Facilities in each Laboratory/Workshop :

Course	Name of the Laboratory	Lab / Major Equipments
MASTERS IN BUSINESS ADMINISTRATION	COMPUTER CENTRE	HCL PIV COMPUTERS, PRINTERS, SWITCH
MASTERS IN BUSINESS ADMINISTRATION	LANGUAGE LAB.	HCL PIV COMPUTERS, HEAD PHONES, UPS, PRINTERS ETC

- List of Experimental Setup in each Laboratory/Workshop

All experiments are conducted as per the syllabus prescribed by University

- Computing Facilities
- Internet Bandwidth
- Number and configuration of System **40 SYSTEMS WITH LATEST CONFIGURATION**
- Total number of system connected by LAN **40 SYSTEMS CONNECTED BY LAN**
- Total number of system connected by WAN **40 SYSTEMS CONNECTED BY WAN**
- Major software packages available: **AVAILABLE**
- Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.) **AVAILABLE**

Video Conferencing Systems Along with Cameras, Audio Systems in Seminar halls for Webinar and Workshops and For Online Meetings.

- Facilities for conduct of classes/courses in online mode (Theory & Practical) **AVAILABLE**

Classrooms equipped with Smart class Systems along with Audio Systems, Mic. and Internet for conducting online classes. Language Lab Software for Theory / Practical in Language Lab through Online Mode.

- Innovation Cell **AVAILABLE**

In the fast growing world, both academia and industry are strength of one another. It seems to be necessary to work by taking these two sector at same platform for present and more so for the future. Institution-Industry Cell (IIC) was formed at Lloyd (LSMS) under the aegis of the AICTE to provide a common platform for interaction between Industry and Institute.

By this Interaction, The Institute will be benefited by getting aware of real-life problem, infrastructure requirement, and financial sustainability issues happening in industries. The issues can be studied thoroughly and their solution can be practiced. In the same manner, Industry will also be benefitted by getting helping hand from academia persons for solving the problems. In addition to this the industries will get human resources according to their requirement i.e. skill professionals in same field in which the industries are working.

Institution-Industry Cell, from the very first day to till date has continued to grow progressively and serves the purpose of sharing Institute's interest to the the Industries so that feasible areas of collaboration may be identified. Institution-Industry Cell has developed relations between LSMS and large number of industries in private as well as public sectors. The cell also organizes seminars, workshops and various other industrial training programs to explore the students and faculties with latest technologies and makes the students ready for current industry practices, and refines their skills to adapt changing technologies. The primary focus of IIC is to interact the institute with leading industries and extend the efforts in establishing institute-industry partnership across the country in near future.

Objectives:

- Bridging the gap between Institute-Industry by organizing interactive programs and signing MOUs for collaborative work.
- Organizing seminar, workshops, exhibitions and symposiums for the students and faculties for exploring them with recent technologies.
- To conduct industrial training and arranging industrial for the students and faculties.
- To promote research and development activities by inspiring them with real-life problem happening in the industries.
- To encourage industries to collaborate with the institute for Intern-ship / In-plant Training program for the students.
- To encourage the institute and industries for collaborative works on projects.

- Social Media Cell **AVAILABLE**

The institute is actively present on Facebook, Twitter, Instagram, LinkedIn etc. Information related to various events are posted on social media regularly.

- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions

and University Departments **NOT APPLICABLE**

- List of facilities available

- Games and Sports Facilities **AVAILABLE**

The college has always created a niche for itself in the field of sports. The college has since long times, been participating in various inter institution tournaments. In sports, our college provides facilities for both indoor and outdoor games to the students. Outdoor Games: A spacious play ground is available for outdoor games like Cricket, Football, Volleyball, Basketball, Badminton etc. Indoor Games: Facilities for the indoor games like Badminton, Table Tennis, Chess, Carrom etc, are provided to students in the college campus. A large number of sports activities are organized in the college aiding the students to display their talent in sports activities.

- Extra-Curricular Activities **AVAILABLE**

The institution is committed to attract students for participating in various extracurricular activities by ensuring consistent encouragement and motivation. The necessary facilities are provided and adequate funds are allotted. The sports and cultural committees supervise the extracurricular activities. The students who participate in these activities are provided with extra classes so that the time they have given in for the various activities can be compensated for.

- Soft Skill Development Facilities **AVAILABLE**

Academic excellence alone is not enough and cannot guarantee a good career. Certain personality attributes and soft skills are essential not only to get a good job placement but also to be able to contribute and grow in an organization. Taking cognizance of this, the college emphasises all round development through a range of extracurricular activities as well as organizing and conducting formal Personality Development Program. This programme is conducted by a professionals and includes training in communication skills, group discussion, interpersonal skills and interviews. This is a mandatory programme for students of the college. This programme helps in the overall personality development of students. The whole exercise is intended to increase the employability of students. Amidst an inspiring and invigorating environment, students undergo training that turns them into top notch professionals

- Teaching Learning Process
 - Curricula and syllabus for each of the Programmes as approved by the University **YES**
Curriculum is available at website <https://aktu.ac.in/syllabus.html>
 - Academic Calendar of the University **AVAILABLE**

DR. A.P.J. ABDUL KALAM TECHNICAL UNIVERSITY, UTTAR PRADESH
Jankipuram Vistar, Sector-11, Sitapur Road, Lucknow, 226031

Ref. No. AKTU/RO/2022/16257

Date: 18/04/2022

ACADEMIC CALANDER

FOR B. TECH./B.PHARM./B. ARCH./B.B.M.C.T./BFAD/B.VOC/MBA/MBATM/MBA(I)/
MCA/MCA(I)/BFA/M. TECH/M. PHARM/M. ARCH. & other Courses
ACADEMIC SESSION 2021-22 (Updated & Revised)

S. No.	Particulars	Dates	
		Odd Semester	Even Semester
01	Commencement of Classes session 2021-22	Sep 01, 2021 all VII & IX Semester students Sep 10, 2021 all V Semester students Sep 12, 2021 all III Semester students	Feb 01, 2022 for IV (Except B.Tech & B.Pharm), VI, VIII & X Semester students 11 April, 2022 for All II, IV (B.Tech & B.Pharm) Semester students
02	Last date of fresh admission	Oct 15, 2021	---
03	Last date of submitting admission list of students to University (for newly admitted student)	Nov 15, 2021	---
04	Last date of submitting Enrollment form /Exam Form for regular & carry over exams Examination fee for both semesters and examination/carry over examination fee	Nov 30, 2021	---
05	Last date of submitting Sessional marks of Theory & Practical to University	Dec 31, 2021	May 31, 2022 for IV (Except B.Tech & B.Pharm), VI, VIII & X Semester students July 30 2022 for All II, IV (B.Tech & B.Pharm) Semester students
06	End Semester Theory Examination	Jan 04, 2022 to Jan 30, 2022	25 May, 2022 to 10 June, 2022 for IV (Except B.Tech & B.Pharm), VI, VIII & X Semester students 19 July to 30 July for All II, IV (B.Tech & B.Pharm) Semester students
07	End Semester Practical Examination (PE)	Feb 01, 2022, to Feb 10, 2022	June 11, 2022 to June 18, 2022 for IV (Except B.Tech & B.Pharm), VI, VIII & X Semester students 11 July to 16 July for All II, IV (B.Tech & B.Pharm) Semester students
08	Last date for Submission of PE Marks	Jan 15, 2022	June 18, 2022 for IV (Except B.Tech & B.Pharm), VI, VIII & X Semester students July 19, 2022 for All II, IV (B.Tech & B.Pharm) Semester students
09	Evaluation of Answer sheets	Feb 01, 2022 to Feb 25, 2022	June 01, 2022 to June 20, 2022 for IV (Except B.Tech & B.Pharm), VI, VIII & X Semester students July 22 to August 10 for All II, IV (B.Tech & B.Pharm) Semester students
10	Summer Training/ Internship		July 01, 2022 to July 31, 2022
11	Winter Vacations/ Summer Vacation		July 01, 2022 to August 14, 2022
12	Commencement of Classes session 2022-23	For III, V, VII & IX Semester Aug 16, 2022	

Note:

- The Institute shall ensure minimum teaching hours as prescribed in the University ordinances for each semester. If required the Director/Principal shall arrange extra classes, on weekends/holidays.
- The Institute should ensure that at least two class tests are conducted after completing 1/3rd & 2/3rd syllabus respectively. All students will be required to appear in both first and second class tests. If, for any reason beyond the control of students such as illness, tragic incident in family, the student fails to appear in any test, it will be the responsibility of the Principle/Director of the Institute to arrange make up class test for such students. If the student fails to appear in first class test, his make up class test will be conducted before second class test and in case of second class test at least one month before the start of end semester theory examination. The duration of class test will be minimum one hour for each class test. 70% attendance at 1st test and 75% attendance at second class test are required. In case attendance is short, parents are to be informed accordingly on monthly basis.
- The Director/Principal of Institute shall ensure the submission of attendance of students regularly through Attendance Monitoring System (AMS) of the University and shall ensure that no student is allowed to appear in the examinations who has not attained the minimum required attendance as per norms prescribed in relevant ordinances. It will be obligatory on the part of the Director/Principal of the Institute to detain such students and their admit cards will not be issued to them. A list of students detained from appearing in University Examinations) be submitted to their Examination centre before the commencement of the theory examination.
- The teachers who are assigned evaluation duty during vacation shall be entitled for earned leave as per rules and duty leave for other examination related works assigned by the University.

(Nand Lal Singh)
Registrar

- Academic Time Table with the name of the Faculty members handling the Course **AVAILABLE**
The classes, labs, seminars and project work, as specified in the evaluation scheme and syllabus published by the University on its website (www.aktu.ac.in), are conducted in accordance with the time table issued by each department
- Teaching Load of each Faculty
TEACHING LOAD OF FACULTY IS DISTRIBUTED AS PER AKTU / AICTE NORMS
- Internal Continuous Evaluation System and place: **AVAILABLE**

The institute is affiliated to APJ Abdul Kalam Technical University, Lucknow. Institute follows the internal examination pattern matching with the university exam pattern. Guidelines of AKTU are followed strictly in the evaluation process. There are three Internal tests conducted, namely: Sessional Test 1, Sessional Test 2 and Pre-University Test. The college academic calendar is prepared in coherence with the university academic calendar. To implement the continuous internal evaluation in a smooth and efficient manner the college has framed guidelines for conducting the internal evaluation. The tasks done by the college exam cell are as follows: scheduling of internal examination, seating arrangements, assigning

hall invigilators, collection of answer books and distribution of answer books to the subject teaching faculty.

The subject expert prepares the Question paper for internal examination. Scrutiny of the prepared question paper is carried out by HoD to ensure quality of the question paper. Monitoring the attendance of the students for the examination is done. Evaluation of answer books is carried out within the stipulated time. Distributing evaluated answer books to the students for clarifications of doubts. Conducting meetings to review the results by preparing the results analysis. Remedial actions and measures for further improvements are arrived after discussion between faculty and the HoD. The evaluation for practical courses is done by conducting two major viva sessions in addition to the experiment specific questioning done at the time of checking of practical record. Additionally, the hands-on knowledge of the students is also checked in all lab sessions which forms a vital component of internal lab assessment. The evaluation for project course is assessed by conducting periodical project reviews covering key parameters like problem formulations, understanding of the project, presentation skills, communication of ideas, technical knowledge, team work and project management. Performance of the students in internal assessments is used as reference by the faculties to identify slow and quick learners in their respective subjects. Slow Learners are encouraged to improve their performance in future by proper counselling. Good students are motivated to participate in various technical events to further strengthen their knowledge

- Student's assessment of Faculty, System in place: **AVAILABLE**

Student feedback on Faculty about the teaching learning is taken from all the students at the end of the semester for all theory and practical subjects. The various parameters on which teaching is assessed are: Communication Skills, Quality of Teaching, Subject Knowledge, Content and Method of Delivery, accessibility of faculty for clarification of doubts, quality of assignments, syllabus completion, maintaining the pace of teaching throughout the course duration etc. Faculty feedback is calculated subject wise and section wise. A combined report is prepared consisting of feedback of all faculty members from a particular department. Such department wise feedback summaries are sent to all HoDs and Director. Feedback scores of faculty are conveyed to them through respective HoDs. Faculty having feedback score of less than 7 (out of 10) is counselled by the HoD for future improvements

- For each Post Graduate Courses give the following:
- Title of the Course **MASTERS OF BUSINESS ADMINISTRATION**
 - Curricula and Syllabi **AVAILABLE AS PER AKTU NORMS**
 - Laboratory facilities exclusive to the Post Graduate Course **AVAILABLE AS PER NORMS**
- Special Purpose
 - Software, all design tools in case **AVAILABLE AS PER NORMS**
 - Academic Calendar and framework **AVAILABLE**

16. Enrolment and placement details of students in the last 3years **AS PER ANNEXURE 2**

17. List of Research Projects/ Consultancy Works **AS PER ANNEXURE 3**

- Number of Projects carried out, funding agency, Grant received
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage

- MoUs with Industries (minimum 3(10)): **AVAILABLE**

18. LoA and subsequent EoA till the current Academic Year : **UPLOADED ON INSTITUTE WEBSITE**

19. Accounted audited statement for the last three years : **AVAILABLE**

20. Best Practices adopted, if any :

The following practices adopted:

- (i) Preparation of good quality lectures for both theory and practical for students benefits.**
- (ii) Soft copy of handwritten lecture notes of the corresponding lectures was also shared with students**
- (iii) Promoting the faculty members for undergoing the faculty development programs of various levels.**

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The

Website shall be dynamically updated with regard to Mandatory Disclosures

Important Instructions:

- Avoid putting personal information in public domain.
- The mandatory disclosure should be available freely to view/download to the public without any

restrictions.

- LoA/EoA letters (since inception) should form part of the mandatory disclosure and complete mandatory disclosure document should be converted into a single PDF file and the URL (web-link) to be entered in the AICTE portal (under attachments tab)